



Institutional Good Practice Reporting Standard (IRS)

Every year the construction industry institutions publish their annual reports. These reports contain their annual audited accounts, but not very much hard information on the numbers and activities of their members and the actions taken in response to their public-interest obligations.

As membership bodies, usually with a public interest remit (a requirement for all the chartered institutions and charitable organisations), the Edge believes that the institutions should be open and transparent about themselves. One aspect of this would be the consistent provision of a range of standardised, comparable and publicly accessible information.

The Edge suggests asking all institutional members of the Construction Industry Council to publish each year, in their annual report, anonymised information* in the following categories:

Individual Membership:

- Numbers of members in each membership category
- Gains and losses in each category
- Proportion of successful/failed applications in each category
- Geographic spread
- Gender split (M/F/X)
- Ethnicity (as declared)
- Sexuality (as declared)
- Social background (as declared)
- Age profile
- Disability
- Category of employer

Corporate Membership:

- Numbers of corporate members
- Location of head offices
- Numbers of employees who are institution members/chartered/others (FTE)
- Turnover
- Carbon footprints

Institution staffing:

- Number (FTE) of staff employed and on short term contracts
- Information on gender split, ethnicity, sexuality, disability & age
- Information relating to pay in accordance with the requirements of the Equality Act 2010 (Gender Pay Gap Information) Regulations 2017. (Differences in mean and median hourly rates, bonuses and proportions in quartile pay bands)
- Carbon footprint of the institution expressed as a total (tonnes CO₂e/pa), per staff member and per m² of property owned or leased

* Information drawn from membership data or representative surveys

Discipline:

- Number and types of complaints received, taken up, decisions reached and actions taken against both individual and corporate members.
- Reports of each and every disciplinary action taken
- Changes enacted to Codes of Conduct, regulations and by-laws

Education:

- Numbers of courses accredited for various different standards and grades including numbers of students enrolled and graduating
- Numbers of degrees and distinctions awarded
- Details of inspection visits, reports issued and actions required
- Details of Research Excellence Framework (REF) and Teaching Excellence Framework (TEF) results for accredited courses/departments and any other public assessments
- Institutional curriculum requirements (not necessarily to be provided except in short form in annual reports – full details to be available elsewhere on institutional websites)

Learned Society / Research

- Short form report on research outcomes
- Spend per member per annum on research activity and overall proportion of total budget of funded projects
- Details of research partners
- Library spend/investment and acquisition budget (per member)

Public Engagement

- Short form report on engagement activity
- Budget for outreach, information provision and non-university/professional education projects (per member)
- A transparency index (a measure of the openness and the accessibility and usefulness of information provided online by each institution as assessed by a common outside party according to an agreed metric)